



MS4 INSPECTION REPORT

Permit Number	Inspection Date	Entry Time	Exit Time	Inspection Type	Inspection ID
PAG136337	11/20/2023	10:29	12:53	CEI	3647647
Municipality	Bentleyville		County	Washington	
Facility Name	BENTLEYVILLE BORO STORM SEW SYS MS4		Permittee Name	BENTLEYVILLE BORO WASHINGTON CNTY	
24-Hour Emergency Contact Person/Phone	Mark Bostich / (724) 321-7847		Email	bostich@fairpoint.net	
Physical Location Address	900 MAIN ST, BENTLEYVILLE, PA, 15314				
Permit Expiration Date	03/15/2023	Next Submittal ---- DueDate		----	
Overdue Permit Schedules					
Type: Submit MS4 Progress Report			Due Date: 09/16/2014		
Type: Submit MS4 Progress Report			Due Date: 09/16/2016		
Type: Submit MS4 Progress Report			Due Date: 01/18/2018		
Type: MS4 - Submit Annual MS4 Status Report			Due Date: 09/30/2020		
Type: MS4 - Submit Final PRP Implementation Report for Appendix E			Due Date: 09/30/2023		
Type: MS4 - Submit Stormwater Management Ordinance or SOP			Due Date: 09/30/2022		
Type: MS4 - Submit Complete Storm Sewer System Mapping (MCM 3)			Due Date: 09/30/2022		
Violations*					
	Violation(s) Noted				
<ol style="list-style-type: none"> 25 Pa. Code 92a.32(a): Failure to develop a list of target audiences A list of target audiences with their addresses has not been created. 25 Pa. Code 92a.32(a): Failure to include information about permittee's stormwater management activities within publication The publication did not include information about the permittee's stormwater management activities. 25 Pa. Code 92a.32(a): Failure to make published materials available to public List of MS4 flyers, brochures, public announcements etc. should be on your website with links to the material and included in the MS4 binder. 25 Pa. Code 92a.32(a): Failure to utilize two additional distribution methods There should be two distribution methods of MS4 material in addition to the website. Facebook can be utilized. 25 Pa. Code 92a.32(a): Failure to make Annual MS4 Status Report available for public review The permit and the annual reports should be placed on your website and the MS4 binder should be available during monthly public meetings. 25 Pa. Code 92a.32(a): Failure to solicit public involvement and participation from target audiences This MCM needs improvement. Only one record was in the binder of a cleanup day on May 6th. 25 Pa. Code 92a.32(a): Operations O&M program does not include procedures for the proper disposal of waste, including dredge spoil, accumulated sediments, trash, household hazardous waste, used motor oil, street sweepings, and other debris Please add this to MCM 6. 25 Pa. Code 92a.32(a): Training program is not conducted, reviewed, and updated annually There is no evidence that training is occurring annually. A log needs to be created and maintained. 25 Pa. Code 92a.32(a): Employee training documentation does not include dates, names of attendees, names of presenters, and topics covered Please include this in the MS4 binder. 					

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Person Interviewed Kerry Bell	Date 11/20/2023	Inspector JAMES STEWART	Date 11/20/2023
Signature unavailable at submittal	Phone Number (724) 626-1909	Signature 	Phone Number (724) 925-5421
Title Engineer		Title WTR QLTY SPCST	
Email kbell@widmerengineering.com		Email jkstewart@pa.gov	
<p>This document is official notification that a representative of the Department of Environmental Protection inspected the above facility. The findings of this inspection are shown above and on any attached pages. *Any violations which were noted during the inspection are indicated. Violations may also be discovered upon examination of the results of laboratory analyses of the discharge and/or review of Department records.</p>			

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Facility Details Section			
Responsible Official	----	Title	----
Business Phone	----	Email	btvboro@fairpoint.net
Permittee Address	900 MAIN ST, BENTLEYVILLE, PA, 15314		
Certified Operator	----	Client ID	----
Certificates	----	Certification Status	----
		Expiration Date	--/--/----
Is a Copy of the permit(s) on-site?			Yes
Has the interviewed operator/person reviewed the facility's permit(s)?			Yes
Comments			
<p>Attendance: Conducted a MS4 inspection of Bentleyville Borough and met with Thomas Brown (Council Member), Tim Jansante (Mayor), Robert Paul (Council Member), Mark Bostcih (Street Dept. Supervisor), Bryan Leyda (Street Dept.), and Kerry Bell (Widmer Engineering).</p> <p>Observations: The (6) minimum control measures (MCM) have been created and the borough has brought aboard Widmer Engineering to oversee the Pollution Reduction Plan (PRP) which involves (2) stream bank mitigation projects. We visited the site of one of the stream bank mitigation projects to discuss the next steps.</p> <p>Violations: Are noted on page 1, and should be addressed by June 30, 2024 and reflected in the next annual report.</p> <p>Recommendations: Work on the above violations, as soon as, possible to meet permit requirements.</p> <p>Requests: Submit annual progress report in OnBase by September 30, 2024 and email the inspector a copy. Submit any missing paperwork noted above into OnBase and create a stormwater tab on your website with the needed links mentioned above, as soon as, possible.</p> <p>Contact Information: Jim Stewart PA DEP New Stanton District Office 131 Broadview Road New Stanton, PA 15672 724-925-5421 jkstewart@pa.gov</p>			
Participants:			

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01 Annual Status Report: 002 - OUTFALL 002

Annual Status Report

ASR-1	Has the Permittee submitted their most recent Annual Status Report in compliance with their permit	Yes	
ASR-2	Date the most recent Annual Status Report was received	09/26/2022	
ASR-3	Did the most recent Annual Status Report contain any administrative deficiencies identified by the reviewer	No	
ASR-6	Is the Annual Status Report made available for public review by the Permittee	No	5

02 PRP & TMDL Plan: 002 - OUTFALL 002

PRP & TMDL Plan

PRP-1	Is the Permittee required to have a Pollution Reduction Plan (PRP)	Yes	
PRP-2	Is the PRP available for review	Yes	
PRP-3	Has the PRP been updated since permit issuance	Yes	
PRP-4	Has the updated PRP been made available for public comment; including documentation of published notice, writtens comments received, and record of consideration	Yes	
PRP-5	Describe steps taken by Permittee to implement PRP	Catch basin cleaning	
PRP-6	Is the Permittee required to have a Total Maximum Daily Load (TMDL) Plan	No	

03 MCM 1 (PEOP): 002 - OUTFALL 002

MCM 1

MCM1-1	Has the permittee developed and implemented a written Public Education and Outreach Program (PEOP)	Yes	
MCM1-2	Is the PEOP reviewed, evaluated, and revised annually	Yes	
MCM1-3	Date of last PEOP review or update	9/1/2022	
MCM1-4	Has the permittee developed a list of target audiences that are present within the areas served by the MS4	No	1
MCM1-8	Has the permittee annually published at least one issue of a newsletter, a pamphlet, a flyer, or a website	Yes	
MCM1-9	Does the publication include general stormwater information	Yes	
MCM1-10	Does the publication include a description of permittee's SWMP	Not Observed	
MCM1-11	Does the publication include information about permittee's stormwater management activities	No	2
MCM1-12	Has the permittee additionally implemented an alternative publication	Yes	

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MCM1-13	Is the list of published material made available to the public	No	3
MCM1-14	Is the list of published material reviewed, updated, and maintained annually	Yes	
MCM1-15	Date of last review or update for the list of published material	9/1/2022	
MCM1-16	Do all publications contain stormwater educational information that address at least 1 MCM	Yes	
MCM1-17	Has the permittee distributed stormwater educational materials and/or information to the target audiences using a variety of distribution methods	Not Observed	
MCM1-18	Has the permittee selected and utilized at least two distribution methods annually, in addition to those required by BMP #3	No	4
MCM1-19	Describe additional distribution methods	Unavailable	
MCM1-20	Does the PEOP demonstrate measurable improvements in target audience's understanding of stormwater impacts	No evidence	

04 MCM 2 (PIPP): 002 - OUTFALL 002

MCM 2

MCM2-1	Has the permittee developed and implemented a written Public Involvement and Participation Program (PIPP), which describes various types of possible participation activities and describes methods of encouraging the public's involvement and of soliciting the public's input	Yes	
MCM2-2	Is the PIPP evaluated and revised annually	Yes	
MCM2-3	Date the PIPP was last evaluated and revised	9/2022	
MCM2-4	Does the PIPP include opportunities for public participation	Yes	
MCM2-5	Does the PIPP include methods of routine conversation with shareholders	Yes	
MCM2-6	Has the permittee made MS4 program materials available to public or upon request	Yes	
MCM2-7	Has the permittee advertised to the public and solicited public input on ordinances, SOPs, and PRP prior to adoption or submission to DEP	Yes	
MCM2-8	For Ordinances and SOPs, has the permittee provided notice to the public, opportunities for public comment, documented and evaluated the public comments, and documented the permittee responses to comments prior to finalizing the documents	Yes	
MCM2-9	For PRPs, has the permittee complied with public participation requirements specified in Appendices D and E of the permit	Yes	
MCM2-10	Does the permittee regularly solicit public involvement and participation from target audience groups using available distribution and outreach methods	No	6

05 MCM 3 (IDD&E): 002 - OUTFALL 002

MCM 3

MCM3-1	Has the permittee developed and implemented a written Illicit Discharge Detection and Elimination (IDD&E) program	Yes	
MCM3-2	Does the IDD&E program include procedures for identifying priority areas	Yes	

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MCM3-3	Does the IDD&E program include procedures for screening outfalls in priority areas	Yes	
MCM3-4	Does the IDD&E program include procedures for identifying the source of an illicit discharge when a contaminated flow is detected	Yes	
MCM3-5	Does the IDD&E program include procedures for eliminating an illicit discharge	Yes	
MCM3-6	Does the IDD&E program include procedures for assessing the potential for illicit discharges caused by the interaction of sewage disposal systems (e.g., on-lot septic systems, sanitary piping) with storm drain systems	Yes	
MCM3-7	Does the IDD&E program include mechanisms for gaining access to private property to inspect outfalls	Yes	
MCM3-8	Does the IDD&E program include procedures for program documentation, evaluation and assessment	Yes	
MCM3-9	Does the IDD&E program include procedures for addressing information or complaints received from the public	Yes	
MCM3-10	Has the IDD&E program continued to be implemented and evaluated annually	Yes	
MCM3-11	Date the IDD&E was last evaluated	9/2023	
MCM3-12	Has the permittee developed and maintained maps that include permittee and urbanized area boundaries, location and number of all outfalls, location and names of all receiving surface waters**	Yes	
MCM3-13	Have the IDD&E program map(s) been updated and maintained annually	Yes	
MCM3-14	Date the last time IDD&E program map(s) were updated	1/15/2018	
MCM3-15	Has the permittee developed and maintained map(s) that show the entire storm sewer collection system within the permittee's jurisdiction that are owned or operated by the permittee**	Yes	
MCM3-16	Do the maps include components of the storm sewer collection system including but not limited to roads, inlets, piping, swales, catch basins, channels	Yes	
MCM3-17	Do the maps include privately-owned components of the collection system where conveyances or best management practices (BMPs) on private property receive stormwater flows from upstream publicly-owned components	Yes	
MCM3-18	Have the storm sewer collection system maps been updated and maintained annually	Yes	
MCM3-19	Date the storm sewer collection system map(s) were last updated	1/15/2018	
MCM3-20	Does the permittee conduct dry weather screenings of its MS4 outfalls to evaluate the presence of illicit discharges	Yes	
MCM3-21	Does the dry weather screening program include identification of illicit discharge sources	Yes	
MCM3-22	Does the dry weather screening program include actions to remove or correct any illicit discharges	Yes	
MCM3-23	Does the dry weather screening program include responses to reports received from the public or other agencies of suspected or confirmed illicit discharges	Yes	
MCM3-24	Does the dry weather screening program include implementation of enforcement actions if necessary	Yes	
MCM3-25	Does the dry weather screening program include reporting to DEP when necessary	Yes	
MCM3-26	Has dry weather screening occurred for each identified outfall within the frequency outlined in the permit	Yes	
MCM3-27	Has an inspection or sampling resulted from any outfalls discharging during dry weather screenings	Yes	

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MCM3-28	Does the permittee keep records of outfall observations each time an outfall is screened, regardless of the presence of dry weather flow, for 5 years	Yes	
MCM3-29	Is a summary submitted with the Annual MS4 Status Reports that contains the results of outfall inspections and actions taken to remove or correct illicit discharges	Not Observed	
MCM3-30	Are observation points used if any outfall is inaccessible	Yes	
MCM3-31	Has the permittee enacted a Stormwater Management Ordinance or SOP to implement and enforce a stormwater management program that includes prohibition of non-stormwater discharges to the regulated small MS4	Yes	
MCM3-32	Has notification been provided to DEP of the approval of any waiver or variance by the permittee that allows an exception to non-stormwater discharge provisions of an ordinance or SOP	Yes	
MCM3-33	Does the permittee provide educational outreach to target audiences about the program to detect and eliminate illicit discharges	Not Observed	

06 MCM 4 (Construction): 002 - OUTFALL 002

MCM-4

MCM4-1	Does the permittee have a protocol in place to require responsible parties to have valid NPDES Permit coverage (i.e., not expired) under 25 Pa. Code Chapter 102 prior to issuing a building or other permit or final approval to those proposing or conducting earth disturbance activities	Yes	
MCM4-2	Does the permittee have a protocol in place to notify DEP or the applicable county conservation district (CCD) within 5 days of the receipt of an application for a permit involving an earth disturbance activity consisting of one acre or more, in accordance with 25 Pa. Code § 102.42	Yes	
MCM4-3	Has the permittee enacted an ordinance or developed a standard operating procedure (SOP) to require the implementation and maintenance of erosion and sediment control BMPs	Yes	
MCM4-4	Date the ordinance was enacted or SOP was put in place	4/10/2013	
MCM4-5	Is the permittee implementing and enforcing the ordinance or requiring the implementation of erosion and sediment control BMPs	Yes	

07 MCM 5 (PCSM): 002 - OUTFALL 002

MCM 5


MCM5-1	Has the permittee enacted an ordinance or developed an SOP to require post-construction stormwater management from new development and redevelopment projects	Yes	
MCM5-2	Is the permittee implementing and enforcing an ordinance or SOP to require the implementation and maintenance of post-construction stormwater management (PCSM) BMPs	Yes	
MCM5-3	Has the permittee developed and implemented measures to encourage and expand the use of low impact development (LID) in new development and redevelopment	Yes	
MCM5-4	Do the measures encourage retrofitting LID into existing development	Yes	
MCM5-5	Do the measures enact ordinances consistent with LID practices and repeal sections of ordinances that conflict with LID practices	Yes	
MCM5-6	Does the permittee have a program in place to ensure adequate operation and maintenance (O&M) of all PCSM BMPs that have been installed at development or redevelopment projects that disturb greater than or equal to one acre, including projects less than one acre that are part of a larger common plan of development or sale?	Yes	

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MCM5-7	Has the permittee developed an inventory of PCSM BMPs	Not Applicable	
MCM5-8	Is the PCSM BMP inventory regularly updated and maintained annually	Not Applicable	
MCM5-9	Date of last PCSM BMP inventory update	Not applicable curre	
MCM5-10	Does the inventory include all PCSM BMPs that were installed to meet requirements in NPDES Permits for Stormwater Discharges Associated with Construction Activities approved since March 10, 2003	Not Applicable	
MCM5-11	Does the inventory include the exact location of the PCSM BMP (e.g., latitude and longitude, with street address)	Not Applicable	
MCM5-12	Does the inventory include Information (e.g., name, address, phone number(s)) for BMP owners and entities responsible for BMP O&M, if different from BMP owners	Not Applicable	
MCM5-13	Does the inventory include the type of BMP and the year it was installed	Not Applicable	
MCM5-14	Does the inventory include maintenance required for the BMP type according to the Pennsylvania Stormwater BMP Manual or other manuals and resources	Not Applicable	
MCM5-15	Does the inventory include the actual inspection/maintenance activities conducted for each BMP	Not Applicable	
MCM5-16	Does the inventory include an assessment by the permittee if proper O&M has occurred during the year and if not, what actions the permittee has taken, or shall take, to address compliance with O&M requirements	Not Applicable	

08 MCM 6 (Housekeeping): 002 - OUTFALL 002

MCM 6

MCM6-1	Has the permittee identified and inventoried all operations that are owned or operated by the permittee and have the potential for generating stormwater runoff to the regulated MS4	Yes	
MCM6-2	Is the operations inventory reviewed and updated annually	Yes	
MCM6-3	When was the operations inventory last reviewed and updated	9/2023, 9/25/2018	
MCM6-4	Has the permittee developed and implemented a written operation and maintenance (O&M) program for all operations that could contribute to the discharge of pollutants from the MS4	Yes	
MCM6-5	Does the O&M program include management practices, policies, and procedures to reduce or prevent the discharge of pollutants to the MS4	Yes	
MCM6-6	Does the O&M program include maintenance activities, maintenance schedules, and inspection procedures to reduce the potential for pollutants to reach the MS4	Yes	
MCM6-7	Does the O&M program include controls for reducing or eliminating the discharge of pollutants from streets, roads, highways, municipal parking lots, maintenance and storage yards, waste transfer stations, fleet or maintenance shops with outdoor storage areas, salt / sand (anti-skid) storage locations and snow disposal areas	Yes	
MCM6-8	Does the O&M program include procedures for the proper disposal of waste, including dredge spoil, accumulated sediments, trash, household hazardous waste, used motor oil, street sweepings, and other debris	No	
MCM6-9	Does the O&M program get reviewed and updated annually	Yes	
MCM6-10	When was the O&M program last reviewed and updated?	9/2023	
MCM6-11	Has the permittee developed and implemented an employee training program	Yes	

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MCM6-12	Does the training program include the MS4 topics of Operation, Inspection, Maintenance and Repair, and the Permittee's stormwater management plan	Yes	
MCM6-13	Is the training program conducted, reviewed, and updated annually	No	8
MCM6-14	When was the training program last reviewed and updated	9/2023	
MCM6-15	Does the employee training documentation include dates, names of attendees, names of presenters, and topics covered	No	9

10 Operations (Field): 002 - OUTFALL 002

Operations

OPS-1	Is a municipal operation being inspected during this inspection	Yes	
OPS-2	What is the type of municipal operation inspected	Salt storage	
OPS-3	What is the location of the municipal operation inspected	Lat: 40.118762 Long: -79.998777	
OPS-4	Does the municipal operation have a written operation and maintenance (O&M) plan present	Yes	
OPS-5	Are pollution prevention and good housekeeping measures described in the O&M plan implemented onsite	Yes	
OPS-6	Are all pollutional materials (raw materials, products, or wastes/dusts) stored onsite covered or contained	Yes	
OPS-7	Are all wastes generated onsite properly disposed of	Yes	
OPS-8	Is the site of the municipal operation free from existing erosion problems	Yes	
OPS-9	Describe outfalls and discharges from the municipal operation site	Clear of debris	
OPS-10	Are all discharges free from sheen, foams, and discoloration	Yes	

11 Outfall (Field): 002 - OUTFALL 002

Outfall

OF-1	Is an outfall being inspected during this inspection	Yes	
OF-2	Is the outfall inventoried, mapped, and numbered	Yes	
OF-3	What is the outfall number	200	
OF-4	What is the location of the outfall	Lat: 40.120347 Long: -80.003560	
OF-5	Is the outfall structure well maintained	Yes	
OF-6	Is the outfall free from existing erosion problems	Yes	

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OF-7	Is the outfall dry, or discharge free from sheen, foams, and discoloration	Yes	
OF-8	Are there any upstream and downstream observations	Good visual conditio	
OF-9	Has this Outfall been sampled as required by the permit	Not Applicable	
OF-10	Does it appear the permittee's sampling point for this outfall representative of entire drainage area	Yes	